

11.12 COMMUNICATION WITH OUTSIDE PERSONS

POLICY: (APPROVED: 04.01.2015 REVISED:

IT IS THE POLICY OF THE LAWRENCE COUNTY DETENTION CENTER TO ENSURE THE ABILITY OF AN INMATE TO COMMUNICATE WITH PERSONS OUTSIDE THE FACILITY EXCEPT WHERE SUCH RESTRICTIONS ARE CLEARLY NECESSARY TO THE MAINTENANCE OF THE ORDER AND SECURITY OF THE FACILITY.

PROCEDURE:

- A. ANY INMATE MAY CORRESPOND WITH ANYONE OUTSIDE THE DETENTION FACILITY, SO LONG AS EACH LETTER OR PARCEL BEARS THE PROPER POSTAGE, EXCEPT WHEN THE LETTER OR PARCEL POSES A THREAT TO THE SECURITY OF THE FACILITY (i.e. , ESCAPE PLANS).
- B. INDIGENT INMATES WILL BE PROVIDED WITH TWO (2) ENVELOPES, TEN (10) SHEETS OF PAPER, TWO (2) POSTAGE STAMPS AND A PEN ONCE A WEEK THROUGH THE COMMISSARY INDIGENT PACKAGES. THE INMATE IS ALLOWED TO ORDER ONE (1) INDIGENT PACKAGE A WEEK.
- C. ALL INCOMING AND OUTGOING MAIL, EXCEPT THOSE BEING SENT TO OR FROM ATTORNEYS, THE COURTS OR OTHER PUBLIC OFFICIALS, MAY BE OPENED AND INSPECTED BY A DETENTION OFFICER FOR CONTRABAND AND MATERIALS OR INFORMATION THAT THREATENS THE SECURITY OF THE FACILITY.
 1. LETTERS TO OR FROM ATTORNEYS, THE COURT, OR OTHER PUBLIC OFFICIALS WILL BE SEARCHED IN FRONT OF THE INMATE. IF THE INMATE IS SENDING THE LETTER OUT, THE OFFICER SHALL SEARCH THE MAIL THEN ALLOW THE INMATE TO SEAL THE ENVELOPE. IF THE MAIL IS INCOMING, THE OFFICER SHALL OPEN THE ENVELOPE IN THE INMATES PRESENCE, SEARCH THE MAIL, THEN GIVE IT TO THE INMATE.
 2. LETTERS SENT FROM OR TO ATTORNEYS, COURTS, OR OTHER PUBLIC OFFICIALS SHALL NOT BE READ BY CORRECTIONS OFFICERS.
- D. IF A LETTER PARCEL OR OTHER INCOMING MAIL IS DISCOVERED TO CONTAIN CONTRABAND, THE INMATE WILL BE VERBALLY INFORMED THAT ITEMS OF CONTRABAND WERE FOUND.