

11.12 CONTINUED

- E. NO MONEY, MONEY ORDERS, OR CHECKS WILL BE ACCEPTED THROUGH THE MAIL UNLESS APPROVED BY THE SHERIFF AND/OR JAIL ADMINISTRATOR. ANY CORRECTIONS OFFICER THAT FINDS MONEY IN INMATE MAIL SHALL NOTIFY THEIR SUPERVISOR AND THE ENVELOPE WILL BE SEALED IN THE PRESENCE OF BOTH OFFICERS AND RETURNED TO SENDER.
- F. IF ANY INCOMING MAIL IS UNDELIVERABLE (i.e. THE INMATE TO WHOM ADDRESSED IS NO LONGER IN CUSTODY) THE OFFICER WILL RETURN IT TO THE SENDER.
- G. INMATE TO INMATE CORRESPONDENCE:
 - 1. INMATES SHALL NOT BE ALLOWED TO MAIL CORRESPONDENCE TO ANOTHER INMATE IN THE FACILITY UNLESS APPROVED BY THE SHERIFF AND/OR JAIL ADMINISTRATOR.
 - 2. NOTWITHSTANDING G-1 ABOVE, INMATES WHO ARE RELATED AS SPOUSES, PARENT-CHILD, GRANDPARENT-GRANDCHILD, OR SIBLINGS, AS VERIFIED, MAY BE PERMITTED TO CORRESPOND WITH THE UNDERSTANDING THAT THEIR MAIL SHALL BE SUBJECT TO INSPECTION AND READ.
 - 3. INMATES WHO ARE PERMITTED TO CORRESPOND WITH EACH OTHER UNDER THIS POLICY AND WHO HAVE BEEN DETERMINED TO HAVE ABUSED THE RESTRICTIONS AS STATED OR VIOLATE FACILITY RULES REGARDING THIS PRIVILEGE, SHALL NOT BE PERMITTED TO CONTINUE TO CORRESPOND WITHOUT THE SPECIFIC PERMISSION OF THE SHERIFF AND/OR JAIL ADMINISTRATOR.
 - 4. ABSOLUTELY NO FACILITY TO FACILITY CORRESPONDENCE WILL BE ALLOWED.
- H. THE SHERIFF AND/OR JAIL ADMINISTRATOR SHALL ENSURE THAT INMATE'S RIGHTS IN ACCORDANCE WITH COURT DECISION REGARDING CORRESPONDENCE IS PROTECTED.
- I. THE LIMITATION OF MAIL MUST BE NO GREATER THAN IS NECESSARY TO THE PROTECTION OF THE SAFETY AND SECURITY OF THE FACILITY.

11.12 **CONTINUED**

- J. OUTGOING MAIL SHALL BE COLLECTED AND INCOMING MAIL SHALL BE DELIVERED WITHOUT UNNECESSARY DELAY.
- K. AN INMATE SHALL BE NOTIFIED IF A LETTER IS REJECTED, WHETHER IT IS WRITTEN BY OR ADDRESSED TO HIM. IF THE AUTHOR OF THE LETTER WISHES TO PROTEST THE REJECTION OF THE LETTER THEY SHALL NOTIFY THE SHERIFF AND/OR JAIL ADMINISTRATOR.
- L. IF AN INDIGENT INMATE REQUIRES POSTAGE FOR LEGAL MAIL AND HAS NO POSTAGE STAMPS FROM HIS COMMISSARY INDIGENT PACKAGE AVAILABLE, THE LAWRENCE COUNTY DETENTION CENTER WILL PROVIDE THE POSTAGE.